

PRESCOTT UNIFIED SCHOOL DISTRICT
District Office Boardroom (doors open at 4:30 pm)
300 East Gurley Street
Prescott, Arizona 86301

GOVERNING BOARD
REGULAR MEETING
5:00 PM
OCTOBER 2, 2023

This Meeting can be viewed via live stream using the following link:

<https://www.youtube.com/live/VOVWt2ImuIw?si=5AEZD7FKSP6b2IA6>

Members of the Governing Board will attend either in person or by telephone conference call.

The Governing Board may consider any item on this agenda in any order and at any time during the meeting.

Copies of agendas and supplementary documentation relative to public meetings are available from the Superintendent's Office during normal work hours 24 hours prior to meeting and on the evening of the meeting.

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the Superintendent's Office at (928) 445-5400. Requests should be made as early as possible to arrange the accommodation.



Mission Statement

- P**roviding extraordinary opportunities through a variety of programs and challenging curriculum.
- U**niting the PUSD family of students, staff, and community members through positive relationships.
- S**upporting exceptional staff through on-going individualized professional development.
- D**eveloping a highly educated, civic-minded, and productive community, one student at a time.

Vision Statement

Prescott Unified School District educates students to be confident, lifelong-learners prepared to achieve their full potential in a complex, interconnected world.

AGENDA

1. STRATEGIC PLAN COLOR KEY:

STUDENT ACHIEVEMENT

CULTURE

COMMUNITY AND STAKEHOLDER RELATIONSHIPS

ENROLLMENT

RESOURCE ACCOUNTABILITY

2. CALL TO ORDER - Governing Board President, Andy Fraher

3. OPENING CEREMONY

A. Welcome - Governing Board President, Andy Fraher

B. Pledge of Allegiance

4. APPROVAL OF AGENDA - Governing Board President, Andy Fraher

A. Consider approving the agenda, as presented.

RELEVANT INFORMATION: Board Policy requires the approval of the agenda.

5. APPROVAL OF MINUTES - Governing Board President, Andy Fraher

A. Consider approving the minutes from the Regular Study and Voting Session meeting of September 12, 2023, as presented.

RELEVANT INFORMATION: Board policy requires the approval of minutes.

6. PRESENTATIONS

A. Prescott Area Young Professionals - Party in the Pines Check Presentation

Presenter: Clay Turpin, PAYP Treasurer & Education Chair

B. Farm to School update

Presenter: Sara Reveile, Farm to School Coordinator

C. Education Forward Arizona

Presenter: Laura Rosensweet, Community Impact Manager Northern Arizona

7. INFORMATION ONLY ITEMS

A. Summary of Current Events

1. Superintendent

2. Governing Board Members
3. Governing Board Student Representatives

8. ACTION ITEMS

A. CONSENT AGENDA - *All those items listed below may be enacted by one motion and approved as Consent Agenda items with or without discussion. However, any item may be removed from the Consent Agenda and considered separately if a Governing Board member so requests.*

The resolutions included in the Consent Agenda have been posted in order to waive the reading of the body of the resolutions.

Consider approving the Consent Agenda as presented.

1. Consider approving the certified and classified personnel actions as presented.

RELEVANT INFORMATION:

A copy of the personnel report is attached for review.

Presenter: Andy Binder, Assistant Superintendent/HR Director

2. Consider ratifying the vouchers as presented.

RELEVANT INFORMATION:

Arizona Revised Statutes require approval/ratification of all vouchers.

Presenter: Brian Moore, Chief Financial Officer

3. Consider approving the Student Activities Fund Statement of Receipts and Disbursements for FY23 end-of-year and FY24, (September 2023), as presented.

RELEVANT INFORMATION: Please see the attached reports.

Presenter: Brian Moore, Chief Financial Officer

4. Consider approving an Emergency Disaster Aid Agreement between Arizona's Pioneers' Home and Prescott Unified School District No. 1, as presented.

RELEVANT INFORMATION:

The Home and School District agree to work together to coordinate and provide transportation services and temporary shelter for the Home's residents affected by a disaster. It is understood by the parties that these services will be used only when state or local authorities declare a disaster and only when the District has available vehicles, drivers, and/or facilities. The Home also acknowledges that the School District's first responsibility is to its students.

This is a 5-year renewal agreement.

This agreement has been reviewed by the District's attorney.

Presenter: Clark Tenney, Superintendent

B. STUDY AND VOTING SESSION - If a member of the public wishes to speak to one of the following voting items, please complete and return exhibit BEDH-E, Public Request to Speak (<https://www.prescottschools.com/Page/558>) to Sarah Torres, Administrative Assistant to the Governing Board prior to the study and voting session of the agenda.

For items with the potential to have many speakers, the overall speaking time may be adjusted by the Governing Board. Speakers will be called to speak in the order in which they signed up, first come, first served.

Requests to speak that are emailed will also be first come, first served. Email requests can be sent to sarah.torres@prescottschools.com at any time prior to the study and voting session of the agenda.

1. Consider approving an out-of-state travel request from Mr. Travis Stedman, head Varsity Boys Basketball Coach at PHS, to participate in the Torrey Pines Holiday Classic Basketball Tournament, December 26-30, 2023, as presented.

RELEVANT INFORMATION:

The Varsity Boys Basketball team has been invited to attend the prestigious Torrey Pines Holiday Classic Basketball Tournament in San Diego, CA.

There will be approximately 10-12 student-athletes and 2-3 coaches attending (Coaches: Travis Stedman, Robert Swan & Michael Tenette). Parents and families are welcome to travel to support the team. They will be responsible for their own transportation/accommodation and food costs.

The team and coaches will leave Prescott in the morning on Tuesday, December 26, 2023, and return in the evening on Sunday, December 30, 2023. They will be using two rented 15-passenger vans for the trip and will be staying at a designated tournament hotel near the tournament site of Torrey Pines High School.

The cost of the tournament, transportation/gas, and hotel will be covered by the Prescott Boys Basketball Booster Club. Each player will be responsible for paying for their own meals, with the exception of hotel continental breakfasts.

Presenter: Travis Stedman, PHS Head Varsity Boys Basketball Coach

2. Consider approving an out-of-state travel request for Mr. Chris Predmore, CTE Automotive Technologies teacher, to take up to five students to the 2023 SEMA Show in Las Vegas, Nevada.

RELEVANT INFORMATION:

CTE Automotive Technologies teacher, Chris Predmore would like to take up to five students to the 2023 SEMA Show at the Las Vegas Convention Center. SEMA is the world's leading automotive trade event, bringing together manufacturers and buyers in every segment of the automotive industry, from hot rods and off-roads to mobile electronics and collision repair. As mentioned, there will be up to five CTE students; Mr. Predmore will attend as a chaperone. The delegation would leave Prescott High School on the morning of Tuesday, October 31st, and return on the evening of Friday, November 3rd. The delegation will be using one, 7-passenger van for the trip. Our delegates will be staying at Circus Circus Hotel & Casino, 2880 S. Las Vegas Blvd., in Las Vegas, Nevada. Circus Circus is one of the official conference hotels and is approximately one mile from the Las Vegas Convention Center, the location of the conference. The cost of the conference is free for students and educators. The transportation and lodging

will be covered by a combination of Federal Perkins, State Priority, and CTE 596 funds budgeted for student and teacher travel. Each student will be responsible for paying for their meals.

Presenter: Tiffany Boehle, Director of Career & Technical Education, PHS.

3. Consider approving the 2022-2023 Annual Financial Report (AFR), as presented

RELEVANT INFORMATION:

Mr. Moore has prepared the 2022-2023 Annual Financial Report AFR for your approval. The summary condenses the information in the AFR and is the document that will be transmitted electronically to the Arizona Department of Education (ADE) for posting to their website. The report will be submitted to ADE for review.

A presentation will be made at the Board meeting.

Presenter: Brian Moore, Chief Financial Officer

4. Consider approving the 2022-2023 Food Service Annual Financial Report (AFR), as presented.

RELEVANT INFORMATION:

Mr. Moore has prepared the 2022-2023 Food Service AFR for your approval. The summary condenses the information in the AFR and is the document that will be transmitted electronically to the Arizona Department of Education (ADE) for posting to their website. The report will be submitted to ADE for review.

A presentation will be made at the Board meeting.

Presenter: Mr. Brian Moore, Chief Financial Officer

5. Consider approving the 2022-2023 School Level Annual Financial Report (AFR), as presented.

RELEVANT INFORMATION:

Mr. Moore has prepared the 2022-2023 School Level AFR for your approval. The summary condenses the information in the AFR and is the document that will be transmitted electronically to the Arizona Department of Education (ADE) for posting to their website. This report will be submitted to ADE for review.

A presentation will be made at the Board meeting.

Presenter: Mr. Brian Moore, Chief Financial Officer

6. Consider approving the School Facilities Oversight Board "Terms and Conditions for Acceptance of Monies from the Building Renewal Grant Fund", for PUSD school sites, as presented.

RELEVANT INFORMATION:

Governing Board approval is required in order for the school Facilities Oversight Board to distribute any monies for projects from the Building Renewal Grant fund in order to be in compliance with state law.

BRG-004840 - \$32,793.43 - Granite Mountain - 7.5 Ton HVAC Replacement

Presenter: Brian Moore, Chief Financial Officer

7. Consider approving the \$250,948.17 change order for School Facility Oversight Board application BRG-02711"FY22 Q5 Prescott Unified District, Prescott High School - Main and Auxillary Gym Bleacher Replacement," as presented.

RELEVANT INFORMATION:

Per Arizona Admin Code R7-2-1005, any change order or contract modification that exceeds \$100,000 or five percent, whichever is greater, may be executed only if the Governing Board determines in writing that the change order or contract modification is advantageous to the school district and the price is determined to be fair and reasonable. Prescott High School's new bleachers are motorized, but the current electrical panel is not sufficient to operate the new bleachers. After an assessment by Optimized LED, it was deemed the current electrical panel will not operate the bleachers. The old bleachers were fed with 30A, 208V, 1PH circuits, but the new bleachers require 10A at 208V, 3PH. To remedy this situation, the School Facility Oversight Board district liaison and district personnel propose to increase the current bleacher IFB (Invitation to Bid) so LOR Construction can subcontract the work to replace the electrical panel. IFB #21-39-22's current price of \$462,461 needs to be increased by \$250,948.17.

Presenter: Brian Moore, Chief Financial officer

C. INFORMATION AND DISCUSSION ITEMS

1. Brian Moore, Chief Financial Officer, has prepared the School Board Summary Budget Report for your review.
2. Community Comments shared with the Governing Board (what comments/concerns are Board Members hearing from the public in general).

Presenter: Governing Board President, Andy Fraher

3. **Meeting Dates:**

Regular Study and Voting Session: Tuesday, November 7, 2023, at 5:00 p.m. in the PUSD District Office Boardroom.

Other Dates:

The TRUST Law & Leadership Academy: Tuesday, October 3 - Thursday, October 5, 2023 - Tubac, AZ. (PUSD District Administrators will be attending)

Working Meeting/Governing Board Retreat: Thursday, October 19, 2023, at 9:00 a.m. in the PUSD District Office Boardroom.

9. ADJOURNMENT